

# ADDITIONAL ACADEMIC PROGRAMS

TMCC offers different degree and certificate options you can complete online. Online courses are treated the same as traditional courses when being considered for transfer. The advantage of completing your degree online includes convenience, expert instruction, and additional student support.

If you choose to complete a degree online, you will have the flexibility to study on your own time, wherever you are, all you need is an internet connection. See the degree and certificate options below.

Online class schedules can be viewed in MyTMCC (<http://my.tmcc.edu/>) or in the current Class Schedule (<http://www.tmcc.edu/schedule/>) (filter for "class type=online").

## Career and Technical Education (CTE) College Credit

The CTE College Credit Program (formerly Tech Prep) grants free college credit for approved high school Career and Technical Education (CTE) programs. CTE programs are a sequence of high school elective classes, taught by high school teachers at the high school. The CTE College Credit Program prepares students to earn an associate degree, certificate of achievement, skills certificate, and/or industry credential in less time and at a lower cost by not repeating courses in college for skills mastered in high school.

To qualify for CTE College Credit, students must:

- Earn a minimum 3.0 grade point average in the CTE program core course sequence
- Pass the state end-of-program technical assessment
- Pass the state Workplace Readiness assessment

For complete eligibility requirements and application information, please visit [cte.tmcc.edu](http://cte.tmcc.edu) (<http://www.tmcc.edu/cte-college-credit/>) or call 775-857-4964.

## Jump Start Program

TMCC invites current High School students to take college classes while they complete their high school diploma. The Jump Start Program is one of several dual enrollment opportunities at TMCC. Dual enrollment allows high school students to take college classes while they are still enrolled in high school. These classes may count for both high school and college credit. High school students who complete dual enrollment classes generally take fewer classes in college and save money on total college costs. Each school district determined how college courses are used to satisfy high school graduation requirements.

Units earned in Jump Start classes may be applied toward an associate degree at TMCC and transferable units can be applied toward a baccalaureate degree at UNR, UNLV, and NSC.

High school students Junior level or below with a 3.0 GPA and Seniors with a 2.5 GPA are eligible to request enrollment to college classes.

Students with below a 3.0 GPA will need a high school counselor recommendation. All class prerequisites must be met.

High school students and their legal guardians agree to and must follow the Jump Start Student Roles and Responsibilities (<https://www.tmcc.edu/jump-start-program/student-roles-and-responsibilities/>).

Academic freedom is practiced at TMCC and allows faculty and students to pursue whatever inquiry they feel is important in the classroom without fear of censorship. In a college environment, students may encounter adult language and images, different philosophical viewpoints, and belief systems.

**Once admitted to a college class, the student should be the only point of contact with college instructors.**

Students pay for all costs of college enrollment, including the application fee, class fees, and textbook costs.

Ready to start? To enroll students must follow the Steps to Enroll: Jump Start Students (<http://www.tmcc.edu/steps-to-enroll/high-school/jump-start/>).

Most high school students have an 'under 18 hold' on their account. Students should complete a Permission to Enroll form (<https://www.tmcc.edu/steps-to-enroll/high-school/jump-start/permission-to-enroll/>) every semester to request class enrollment. Legal guardian and high school counselor consent are required. Permission to Enroll form (<https://www.tmcc.edu/steps-to-enroll/high-school/jump-start/permission-to-enroll/>)s should be submitted every semester to [dualcredit@tmcc.edu](mailto:dualcredit@tmcc.edu)

For more information, please visit [jumpstart.tmcc.edu](http://jumpstart.tmcc.edu) or email [dualcredit@tmcc.edu](mailto:dualcredit@tmcc.edu).

## Graphic Communications Workshops

The Graphic Communications Program (GRC) offers a series of 0.5 - 1 unit professional level software applications classes that focus on one particular graphics software over a one-to four-week period. These short courses are tailored to meet the needs of industry professionals and may not apply toward the Associate of Applied Science degree in Graphic Communications.

The following applications are currently being offered:

- Adobe ACA Certification Prep
- InDesign (beginning and advanced)
- Illustrator (beginning and advanced)
- Photoshop (beginning and advanced)
- Acrobat
- Dreamweaver
- Animate
- Premiere

These workshops are listed in the TMCC class schedule under the Graphic Communications section. The GRC program also offers customized workshops that can be developed to meet the specific needs of companies and organizations. For more information on customized workshops, please call 775-673-7291.

## Internships

Internships are courses that integrate classroom study with related work experience in a student's place of employment or major field of academic study. Theory and practice are blended by training in career-related areas of professional interest. This method of instruction serves as a testing

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ground to make a student's educational program more relevant and meaningful, while permitting employer's an ongoing pipeline of future employees.

An internship:

- Helps to provide greater meaning to formal education;
- Increases motivation for learning;
- Contributes to the student's development of a sense of responsibility;
- Provides an opportunity to move into jobs that require new skills and responsibilities;
- Gives the student a chance to explore specific jobs in relation to his or her capabilities;
- Offers preparatory opportunities to enter the working world in the student's selected professional area.

To be eligible for an internship, a student must:

- Have completed a department's specified number of units toward a declared degree, emphasis or certificate and/or have met published prerequisites;
- Have a 2.5 GPA or higher to qualify;
- Enroll in one to eight credits with department/program approval;
- Be available to work the necessary hours as agreed to by the employer, faculty, and student in a position directly related to the student's major area of study (credit is awarded at a rate of 45 hours of work per credit);
- Be able to identify, with the help of the employer partner and faculty sponsor, a set of job-related learning objectives that will enhance the student's career development.

Academic credit is awarded for completing the mutually agreed upon learning objectives assigned by the faculty sponsor. For student's wanting to complete an internship at their place of employment, the employer must agree to establish new learning objectives before the internship is approved. For more information visit the Internship Program website (<http://www.tmcc.edu/career-center/internships/program-information/>), or contact the Internship Coordinator at 775-829-9083.