

PARALEGAL/LAW, AAS

Program Code: Paralegal/Law-AAS

This program can be completed 100% online.

Note: This degree/certificate leads to professional licensure in Nevada. Licensing requirements vary by state/territory and relocating could impact whether you will meet eligibility requirements for licensure. If you do not live in Nevada and/or do not intend to seek employment in Nevada, then your application for admittance will be under review to determine eligibility for licensure in your state prior to acceptance into the program. Please visit our Professional Licensure Programs (<https://www.tmcc.edu/vpaa/professional-licensure-programs>) page for full details on the State Authorization Reciprocity Agreement.

Program Description

Launch a career in the legal field with the Paralegal/Law Associate of Applied Science at TMCC. In this program, you will gain a solid foundation in key areas of law, including torts, civil procedure, contracts, real property, and ethics, while building the practical skills needed to succeed in today's legal workplaces. You will learn how to analyze and evaluate legal issues, draft professional documents, and conduct accurate legal research and writing, all under the guidance of experienced instructors. Just as important, you will develop a clear understanding of professional ethics and the role paralegals play in supporting attorneys and clients across private practice, corporate offices, and public legal systems. Whether starting a new career or advancing an existing one, the Paralegal/Law Program will equip you with the knowledge, skills, and confidence to step into an entry-level paralegal position and make an immediate contribution in a professional legal setting. TMCC's Paralegal/Law program is the only American Bar Association (ABA) approved program in Nevada.

Paralegal Career Map (<https://sites.tmcc.edu/flipbook/career-maps/>)

Recommended Course Schedule

	Units
Summer	
This sequence contains a summer session. You cannot begin this program in the summer. It is recommended that you take the summer session following your first or second semester in the program.	
Electives: LAW 233, LAW 251, LAW 255	
Semester Total	0
Total Units	0
1st semester	
Communications/English ⁴	3
Human Relations ⁴	3
IS 101 Introduction to Information Systems	3
LAW 101 Fundamentals of Law I (This is a prerequisite for all other LAW courses.)	3
Mathematics	3
Semester Total	15
2nd semester	
Communications/English ⁴	3

LAW 261	Legal Research I	3
LAW 263	Ethics	3
Science		3
Semester Total		12
3rd semester		
Elective ⁴		3
LAW 203	Real Property	3
LAW 205	Contracts	3
LAW 259	Legal Writing	3
U.S. and Nevada Constitutions ³		3
Semester Total		15
4th semester		
Elective		3
Fine Art/Humanities/Social Science/Diversity		3
LAW 204	Torts	3
LAW 231	Procedure - Civil	3
LAW 264	Civil Evidence	3
Semester Total		15
Summer		
Electives: See notes above. This is a summer Semester.		6
Semester Total		6
Total Units		63

³ See approved General Education list for the AAS Degree. (<https://catalog.tmcc.edu/degrees-certificates/general-education/aas/>)

⁴ See program recommendations or requirements.

Special Program Requirements

The LAW 101 (Fundamentals of Law I) course is open to all students. Upon completion of LAW 101 with a grade of 'B' or better a student may register for additional LAW courses through normal registration procedures as long as the proper prerequisites have been met. A student must maintain a 3.0 GPA average through all legal specialty coursework to graduate with an AAS degree in paralegal. The American Bar Association Standing Committee on Paralegals requires that students complete a minimum of 9 credits of LAW (or legal specialty courses) in a live format either in person or in a synchronous online course. Transfer units intended to satisfy legal specialty units will be reviewed by the program coordinator for course content to ensure that the course(s) satisfy ABA requirements. No more than 12 semester units will be allowed via transfer for legal specialty courses. No legal specialty transfer units are allowed via examination or portfolio. Paralegals may not provide legal services directly to the public, except as permitted by law.

Program Requirements

AAS degrees are generally non-transfer degrees designed for students to enter the workforce.

To earn an AAS degree, students must:

1. Maintain a minimum cumulative GPA of 2.0 (see requirements for graduation.)
2. Complete a minimum of 15 units within the college.

3. Satisfy General Education requirements for the AAS (<https://catalog.tmcc.edu/degrees-certificates/general-education/aas/>).
4. Have no financial or library obligation to the college.

Code	Title	Units
General Education Requirements		
<i>Diversity</i> ¹		[3]
Select a course that also satisfies Humanities/Social Science.		
<i>Communications</i>		3
Recommended:		
ENG 101	Composition I	
or ENG 100	Composition Enhanced	
or ENG 113	Composition I for International and Multilingual Students	
<i>English</i>		3
Recommended:		
BUS 108	Business Letters and Reports	
<i>Humanities/Social Science</i>		3
Select only a Humanities or Social Science course from the approved AAS General Education list.		
<i>Human Relations</i>		3
Select one of the following:		
MGT 171	Supervision and Human Relations	
MGT 201	Principles of Management	
MGT 212	Leadership and Human Relations	
MGT 235	Organizational Behavior	
<i>Mathematics</i>		3
Select from MATH courses 120 or above.		
<i>Science</i>		3
<i>U.S. and Nevada Constitutions</i>		3
Degree Requirements		
IS 101	Introduction to Information Systems	3
LAW 101	Fundamentals of Law I (LS) ²	3
LAW 203	Real Property (LS) ²	3
LAW 204	Torts (LS) ²	3
LAW 205	Contracts (LS) ²	3
LAW 231	Procedure - Civil (LS) ²	3
LAW 259	Legal Writing (LS) ²	3
LAW 261	Legal Research I (LS) ²	3
LAW 263	Ethics (LS) ²	3
LAW 264	Civil Evidence (LS) ²	3
Elective Requirements		
Select 12 units from the following:		12
LAW 198	Special Topics Legal Assistant	
LAW 232	Procedure - Criminal (LS) ²	
LAW 233	Business Structures (LS) ²	
LAW 251	Bankruptcy (LS) ²	
LAW 252	Family Law (LS) ²	
LAW 255	Probate Procedures (LS) ²	
LAW 295	Supervised Field Experience (LS) ²	
Total Units		63

¹ Course may also count toward degree requirements. Please consult with Academic Advising.

² "LS" denotes legal specialty courses. A student must maintain a cumulative 3.0 GPA average through all legal specialty coursework to graduate with an AAS degree in Paralegal.

Program Outcomes

Students completing the degree will:

- PSLO1: Demonstrate knowledge of substantial areas of the law, including torts, civil procedure, contracts, real property, and ethics.
- PSLO2: Demonstrate the ability to analyze and evaluate the law and modify standardized forms found in pleading files, form files, or electronic databases to draft appropriate work-product of a typical entry-level paralegal working under the supervision of an attorney.
- PSLO3: Demonstrate knowledge of legal and ethical principles that guide paralegal conduct and define an understanding of the role of the paralegal in the delivery of legal services.
- PSLO4: Demonstrate workplace readiness, knowledge, and competency, including basic skills in legal research and writing.