

CERTIFICATE OF ACHIEVEMENT - DENTAL ASSISTING, FULL-TIME/PART-TIME

Certificate Outcomes

- Perform basic side chair functions to facilitate completion of restorative and advanced operative procedures as allowed by the state dental act.
- Demonstrate knowledge of radiation safety and proficiency in exposing, processing, and mounting dental radiographs.
- Demonstrate knowledge of infection and hazard control in the lab/ workplace.
- Perform basic office procedures necessary to assist in managing the dental practice.

Accreditation

The TMCC program in dental assisting is accredited by the Commission on Dental Accreditation. The commission is a specialized accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation and by the United States Department of Education. The Commission on Dental Accreditation can be contacted at 312-440-4653 or at

211 East Chicago Avenue
Chicago, IL 60611

Complaints:

The Commission on Dental Accreditation will review complaints that relate to a program's compliance with the accreditation standards. The Commission is interested in the sustained quality of continued improvement of dental and dental-related education programs but does not intervene on behalf of individuals or act as a court of appeal for treatment received by patients or individuals in matters of admission, appointment, promotion or dismissal of faculty, staff or students

A copy of the appropriate accreditation standards and/or the Commission's policy and procedure for submission of complaints may be obtained by contacting the Commission at 211 East Chicago Avenue, Chicago, IL 60611-2678 or by calling 1-800-621-8099 extension 4653.

Gainful Employment

While all of the educational programs at Truckee Meadows Community College are designed to lead to either employment or transfer, the Department of Education requires that we provide information on specific certificate programs. More information on Gainful Employment (<http://www.tmcc.edu/financial-aid/consumer-information/gainful-employment>) is available on the the TMCC website. We hope this information is helpful to you as you make your career and educational choices.

Special Admission Requirements and Procedures

For program application and admission information, please visit the **Dental Assisting Program Admission Procedures page**. (<http://www.tmcc.edu/dental-assisting/admission-procedures>)

Program completion time varies and depends on number of units taken per semester. Please contact the program coordinator at 775-673-7125 for more information.

The Dental Assisting Program offers a:

- Certificate of Achievement – Can be completed in 10-12 months, see certificate worksheet.
- Associate of Applied Science – Can be completed in 2 years, see degree worksheet.

Admission to the dental assisting AAS degree program and the certificate program is limited with special requirements and procedures.

Student progression in the program is contingent upon attaining a grade of "C" or better in all dental assisting curriculum. Courses are to be taken in the sequence outlined on the worksheet.

For additional program information please contact the program coordinator at 775-673-7125, or visit the Dental Assisting Program web site. (<http://www.tmcc.edu/dental-assisting>)

Certificates of Achievement are a set of courses within an AAS degree that can serve as a stepping stone to an AAS degree or allow students to enter the workforce. Certificates of Achievement have a general education component.

To earn a Certificate of Achievement, students must:

1. Maintain a minimum cumulative GPA of 2.0 (see requirements for graduation.)
2. Complete a minimum of 15 semester credit hours within the college.
3. Satisfy General Education requirements for the AAS (<http://catalog.tmcc.edu/degrees-certificates/general-education/aas>).
4. Have no financial or library obligation to the college.

General Education Requirements

It is recommended that the following courses be taken prior to entering the Dental Assisting Program. "C" or better required.

Communications

Required:

ENG 101	Composition I	3
COM 113	Fundamentals of Speech Communications	3

Human Relations [3]

Human Relations requirement is satisfied through embedded curriculum in the following: DA 110, DA 115, DA 119, DA 121, DA 123, DA 125, DA 135

Mathematics [3]

Mathematics requirement is satisfied through embedded curriculum in the following: DA 111, DA 117, DA 119 DA 121, DA 123, DA 127.

Social Science 3

Required:

PSY 101	General Psychology
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Certificate Requirements

Level I

DA 110	Orientation to Dental Assisting	1
DA 111	Dental Radiography I	3
DA 112	Dental/Head and Neck Anatomy	3
DA 115	Dental Health Education	1
DA 116	Preclinical Dental Science	1.5
DA 117	Dental Materials and Techniques I	2
DA 119	Dental Chairside Procedures	4
<i>Level II</i>		
DA 121	Dental Radiography II	2
DA 122	Clinical Dental Science	2
DA 123	Practice Management and Procedures	2
DA 125	Supervised Clinical I	4
DA 127	Dental Materials and Lab Techniques II	2
<i>Summer Session</i>		
DA 135	Supervised Clinical II	5
DA 137	Specialized Dental Assisting	1
Total Units		42.5

All certificate courses are to be taken in the sequence indicated. A grade of 75% or better is required in all certificate courses. Contact program coordinator for details.

Full-time

Course	Title	Units
1st semester		
These General Education courses, ENG 101, COMM 113, and PYS 101 are required to be completed and can be taken before, during or after the dental core courses.		9
DA 110	Orientation to Dental Assisting (Certificate - Level I - Fall)	1
DA 111	Dental Radiography I (Certificate - Level I - Fall)	3
DA 112	Dental/Head and Neck Anatomy (Certificate - Level I - Fall)	3
DA 115	Dental Health Education (Certificate - Level I - Fall)	1
DA 116	Preclinical Dental Science (Certificate - Level I - Fall)	1.5
DA 117	Dental Materials and Techniques I (Certificate - Level I - Fall)	2
DA 119	Dental Chairside Procedures (Certificate - Level I - Fall)	4
Semester Total		24.5
2nd semester		
DA 121	Dental Radiography II (Certificate - Level II - Spring)	2
DA 122	Clinical Dental Science (Certificate - Level II - Spring)	2
DA 123	Practice Management and Procedures (Certificate - Level II - Spring)	2
DA 125	Supervised Clinical I (Certificate - Level II - Spring)	4
DA 127	Dental Materials and Lab Techniques II (Certificate - Level II - Spring)	2
Semester Total		12

3rd semester		
DA 135	Supervised Clinical II (Certificate - Level III - Summer)	5
DA 137	Specialized Dental Assisting (Certificate - Level III - Summer)	1
Semester Total		6
Total Units		42.5

Part-time

Course	Title	Units
1st semester		
These General Education courses, ENG 101, COMM 113, and PYS 101, are required to be completed and can be taken before, during or after the dental core courses.		9
DA 110	Orientation to Dental Assisting (Certificate - Level I - Fall)	1
DA 112	Dental/Head and Neck Anatomy (Certificate - Level I - Fall)	3
DA 116	Preclinical Dental Science (Certificate - Level I - Fall)	1.5
Semester Total		14.5
2nd semester		
DA 122	Clinical Dental Science (Certificate - Level II - Spring)	2
DA 123	Practice Management and Procedures (Certificate - Level II - Spring)	2
Semester Total		4
3rd semester		
DA 111	Dental Radiography I (Certificate - Level III - Fall)	3
DA 115	Dental Health Education (Certificate - Level III - Fall)	1
DA 117	Dental Materials and Techniques I (Certificate - Level III - Fall)	2
DA 119	Dental Chairside Procedures (Certificate - Level III - Fall)	4
Semester Total		10
4th semester		
DA 121	Dental Radiography II (Certificate - Level IV - Spring)	2
DA 125	Supervised Clinical I (Certificate - Level IV - Spring)	4
DA 127	Dental Materials and Lab Techniques II (Certificate - Level IV - Spring)	2
Semester Total		8
5th semester		
DA 135	Supervised Clinical II (Certificate - Level V - Summer)	5
DA 137	Specialized Dental Assisting (Certificate - Level V - Summer)	1
Semester Total		6
Total Units		42.5