

LAW/PARALEGAL (LAW)

LAW 101 # - Fundamentals of Law I Units: 3

(Legal Specialty course) Relationship and delineation of the function and responsibility of the legal assistant, the attorney and the client; survey of substantive areas of the law; structure of the legal system; basic legal terminology; ethics and liability of the legal profession.

Term Offered: Spring and Fall

LAW 198 # - Special Topics Legal Assistant Units: 0.5-6

Various short courses and experimental classes covering a variety of subjects. The course will be a variable credit of one-half to six credits depending on the course content and number of hours required. The course may be repeated for up to six credits.

Enrollment Requirements: Prerequisite: LAW 101.

Term Offered: AS NEEDED

LAW 203 # - Real Property Units: 3

(Legal Specialty course) Discussion of real property law, including landlord/tenant law, deeds of trust and foreclosures. The course will also cover the practical application of practice in these areas.

Enrollment Requirements: Prerequisite: LAW 101 with a grade of 'B' or better, LAW 259 and LAW 261. This course can be taken concurrently with LAW 259.

Term Offered: Fall

LAW 204 # - Torts Units: 3

(Legal Specialty course) An overview of tort law. Concepts to be discussed include intentional torts, strict liability, negligence, proximate cause, re ipsa loquitur, comparative responsibility, premises liability, product liability, professional negligence and worker's compensation.

Enrollment Requirements: Prerequisite: LAW 101 with a grade of 'B' or better, LAW 259 and LAW 261. This course can be taken concurrently with LAW 259.

Term Offered: Spring

LAW 205 # - Contracts Units: 3

(Legal Specialty course) A survey of contract law. Discussion of the essential elements of contracts, with special emphasis placed on the practical analysis of contracts. Discussion on the filing of a complaint for breach of contract. Also, discussion of debtor/creditor rights.

Enrollment Requirements: Prerequisite: LAW 101 with a grade of 'B' or better, LAW 259, and LAW 261. This course can be taken concurrently with LAW 259.

Term Offered: Fall

LAW 231 # - Procedure - Civil Units: 3

(Legal Specialty course) Emphasis on jurisdiction of the court system in Nevada. Discussion of complaints, summons, answers, supplemental pleadings. Will also cover pretrial tactics, motions, exceptions, venue, discovery, depositions and summary judgments.

Enrollment Requirements: Prerequisite: LAW 101 with a grade of 'B' or better, LAW 259 and LAW 261. This course can be taken concurrently with LAW 259.

Term Offered: Spring

LAW 232 # - Procedure - Criminal Units: 3

An overview of the procedure involved in criminal cases. Includes a discussion of complaints, indictments, writs of habeas corpus, trial motions and post-conviction remedies.

Enrollment Requirements: Prerequisite: LAW 101 with a grade of 'B' or better, LAW 259 and LAW 261. This course can be taken concurrently with LAW 259.

Term Offered: Fall

LAW 233 # - Business Structures Units: 3

(Legal Specialty course) A survey of corporate, partnership and agency law. Discussion of some types of employment law. The drafting of corporate and partnership agreements will also be covered.

Enrollment Requirements: Prerequisite: LAW 101 with a grade of 'B' or better, LAW 259 and LAW 261. This course can be taken concurrently with LAW 259.

Term Offered: SUMMER

LAW 251 # - Bankruptcy Units: 3

(Legal Specialty course) This course will provide a basic knowledge of bankruptcy law, with emphasis on understanding the schedules, preparing proofs of claims and motion practice within the bankruptcy court.

Enrollment Requirements: Prerequisite: LAW 101 with a grade of 'B' or better, LAW 259 and LAW 261. This course can be taken concurrently with LAW 259.

Term Offered: SUMMER

LAW 252 # - Family Law Units: 3

(Legal Specialty course) Covers the law related to family issues. Includes a discussion of rights and obligations of parties to each other and their offspring. Divorce, custody and support, spousal agreements, termination of parental rights, adoptions and collection of child support are all discussed.

Enrollment Requirements: Prerequisite: LAW 101 with a grade of 'B' or better, LAW 259 and LAW 261. This course can be taken concurrently with LAW 259.

Term Offered: Spring

LAW 255 # - Probate Procedures Units: 3

(Legal Specialty course) Law related to estate planning issues. Includes procedure to distribute a person's estate upon one's death; creation and administration of a trust and procedure to appoint another to act on one's behalf. Also includes a discussion of health care documents and related elderly care issues.

Enrollment Requirements: Prerequisite: LAW 101 with a grade of 'B' or better, LAW 259 and LAW 261. This course can be taken concurrently with LAW 259.

Term Offered: SUMMER

LAW 259 # - Legal Writing Units: 3

(Legal Specialty course) In-depth study and development of legal writing skills. Emphasis is placed on writing assignments which assume a knowledge of basic legal research skills, development of memoranda of points and authorities and analyses of case facts. Also discussed will be office memoranda and appeal briefs.

Enrollment Requirements: Prerequisite: LAW 101 with a grade of 'B' or better and LAW 261.

Term Offered: Fall

LAW 261 # - Legal Research I Units: 3

(Legal Specialty course) Covers legal research and terminology. The student will become familiar with the law library and develop legal research skills through the use of legal digests, encyclopedias, reporter systems, indexes, Shepard's, treatises, cases, statutes, legal periodicals, government documents and other research material. Emphasis is placed on developing legal briefing skills and finding answers to legal research questions.

Enrollment Requirements: Prerequisite: LAW 101 with a grade of 'B' or better.

Term Offered: Spring

LAW 263 # - Ethics Units: 1-3

(Legal Specialty course) Covers the relationship between the attorney, client and legal assistant. Discusses what a legal assistant may and may not do. Also discusses conflicts of interest, dealing with witnesses and adverse parties and confidentiality.

Enrollment Requirements: Prerequisite: LAW 101 with a grade of 'B' or better.

Term Offered: Spring and Fall

LAW 264 # - Civil Evidence

Units: 3

(Legal Specialty course) Covers interviewing skills, fact pattern analysis, discovery preparation and evidence. Emphasis is placed on preparation of documents throughout the court process.

Enrollment Requirements: Prerequisite: LAW 101 with a grade of 'B' or better, LAW 231, LAW 259, LAW 261 and 12 additional semester LAW units.

Term Offered: Spring

LAW 295 # - Supervised Field Experience

Units: 3

(Legal Specialty course) Please consult with the program coordinator. Legal assistant work experience under the supervision of an attorney. The student will work at a local law firm or agency eight hours a week for the 15-week semester to gain practical work experience. The student reports and evaluates his/her experience with the program coordinator.

Enrollment Requirements: Prerequisite: LAW 101 with a 'B' or better, LAW 231, LAW 259, LAW 261, LAW 263 and 12 semester LAW units.

Term Offered: Spring and Fall